

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: The Neeld, Chippenham
Date: 16 January 2017
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer), Tel: 01225 713935 or (e-mail) william.oulton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman (Chairman),
Cllr Peter Hutton (Vice Chairman), Cllr Nina Phillips,
Cllr Baroness Scott of Bybrook OBE and Cllr Melody Thompson

Total in attendance: 35

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Desna Allen, Mark Packard and Linda Packard.</p>
3	<p><u>Minutes</u></p> <p>Resolved</p> <p>The minutes of the meeting held on 7 November 2016 were agreed a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the announcements as set out in the pack.</p>
6	<p><u>Highways Issues</u></p> <p>The Chairman noted that, unfortunately, the Cabinet Member for Highways, Councillor Philip Whitehead, had had to tender his apologies for the meeting.</p> <p>The Chairman asked officers to invite Councillor Whitehead to the next meeting, and to relay any questions received to him for response.</p>
7	<p><u>Community Area Transport Group (CATG)</u></p> <p>The meeting considered the notes and recommendations arising from the meeting of the Community Area Transport Group (CATG).</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To note the financial position 2. To note that the remaining dropped kerbs will be progressed in the New Year

3. In relation to issue ref. 4172 – The Hamlet:

- **To note confirmation that the contribution from Chippenham Town Council has been increased to £2,125**
- **To approve the additional contribution from CATG funding of £1,375 to this scheme, a total CATG contribution of £6,375**
- **To request that Wiltshire Police pay particular attention to this location following the significant investment by Wiltshire Council**

4. In relation to issue ref. 4385 - B4039 Fowlswick Lane crossroads:

- **To allocate £2,138 to this scheme, conditional upon a contribution of £713 from Chippenham Without Parish Council.**

5. To note that the scheme ref. 4615 – Lowden will be implemented in the New Year

6. To note that the scheme ref. 4382 – Leigh Delamare will be implemented in the New Year

7. In relation to issue ref. 4049 - near St Marys School, Chippenham:

- **to allocate £600 to this scheme, conditional upon a contribution of £200 from Chippenham Town Council**

8. In relation to issue ref. 4884- Dropped kerbs near Redlands shops:

- **to note that the exercise to consider requests for dropped kerbs will take place in June 2017**

9. to agree that the sites selected in 2016/17 that have not been completed should be priorities for 2017/18:

- **Ford to Slaughterford**
- **Leigh Deli South**
- **Ladyfield Rd**
- **Fogamshire**
- **C173 Nettleton**
- **Derby Close**
- **Grittleton Dead Hill**
- **Ham Lane Biddestone**
- **Cuttle lane to Giddea Hall**
- **Ashes Lane Biddestone**
- **Days Lane A350**
- **Brook St**
- **Audley Rd/Junction Marshfield**

8	<p><u>Local Youth Network Update and Funding</u></p> <p>The meeting considered the update and funding recommendations from the Local Youth Network.</p> <p>Resolved</p> <p>To make the following awards:</p> <ul style="list-style-type: none"> • Riverbank Studios (CLM sounds) - £5000 • Sheldon Road Youth Theatre - £5000 • Open Blue Bus - £3500
9	<p><u>Strategic Health Plan and Strategic Outcome Case</u></p> <p>The Chairman invited representatives from the Wiltshire Clinical Commission Group to give a presentation which provided an update on the Strategic Healthcare Planning and Strategic Outline Case being undertaken across the Towns of Chippenham, Melksham and Trowbridge. A strategic exercise to determine projected service need through to 2026 and the accommodation needed to provide this.</p> <p>A copy of the slides presented is appended to these minutes.</p> <p>The Chairman thanked the officers for attending to give the presentation.</p>
10	<p><u>Town, Parish and Partner Updates</u></p> <p>The Chairman invited any updates from partners. Attention was drawn to the written update provided by the Police. This update is appended to these minutes.</p>
11	<p><u>Community Area Funding</u></p> <p>The Area Board considered applications to the Community Area Grant Scheme. Applications were invited to address the meeting and given an opportunity to respond to any questions from the meeting.</p> <p>Following a debate, the meeting;</p> <p>Resolved</p> <p>To make the following awards:</p> <ol style="list-style-type: none"> 1. Createmovedance - Equipment for community class expansion - £645

	<p>2. The Rise Trust - Computer Server - £2,031</p> <p>3. Stanton St Quintin Parish Hall Committee - Gates, Fencing and Car park - £3,606</p> <p>4. Benger Cricket Club - Practice Net Facility Replacement - £4,818</p> <p>5. Chippenham Town Council - High Street Recycling Bins - £3,101</p> <p>6. Councillor Project - Equipment & Storage to support volunteer litter pickers - £3,689</p>
12	<p><u>Community Engagement Manager Update</u></p> <p>The Chairman invited the Community Engagement Manager, Victoria Welsh, to give an update an update from the Community Engagement Manager including how communities can be involved in the 'Great British Spring Clean' litter picking events.</p>
13	<p><u>Community Asset Transfer</u></p> <p>The meeting considered the report which outlined an application for the transfer of the land in Derriads Lane upon which 3rd Chippenham Scout Hall is built, Chippenham in accordance with Wiltshire Council's Community Asset Transfer Policy. Representatives from the Scouts were invited to address the meeting.</p> <p>Following a short debate, the meeting;</p> <p>Resolved</p> <p>To authorise the Solicitor of the Council to execute all documentation needed to implement the transfer subject to the conditions as laid out in the report.</p>
14	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting.</p>

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**Strategic Healthcare Planning and Strategic
Outline Case:
Chippenham, Melksham and Trowbridge**

Steve Perkins, Chief Financial Officer
16 January 2017

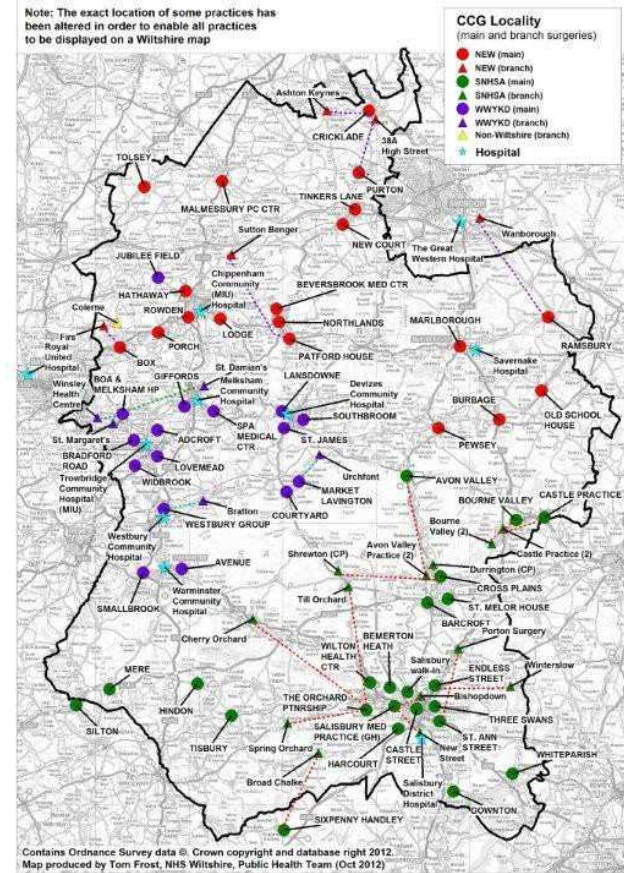


Wiltshire

- £585m health budget
- 55 GP practices
- A single CCG with 3 'locality' groups reflecting demography and geography of the county across Salisbury Plain
- 3 acute hospitals – Bath, Swindon, Salisbury
- 56 GP practices
- Out of Hours provider operating across the CCG
- Single Adult Services Community provider
- Single adult mental health provider
- Co-terminus with Wiltshire County Council

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Locations of Wiltshire GP practices (including branches)

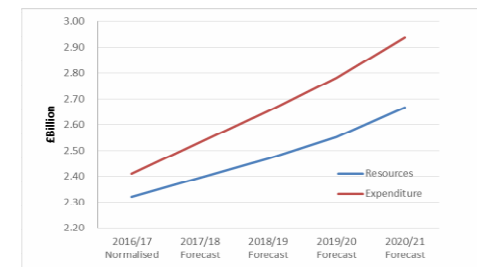
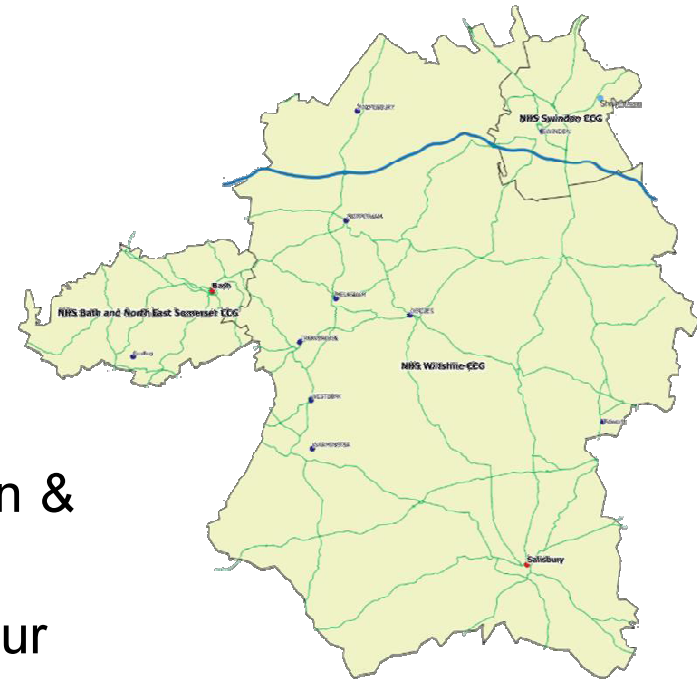


WORK FOR CARERS

STP: BaNES, Swindon, Wiltshire

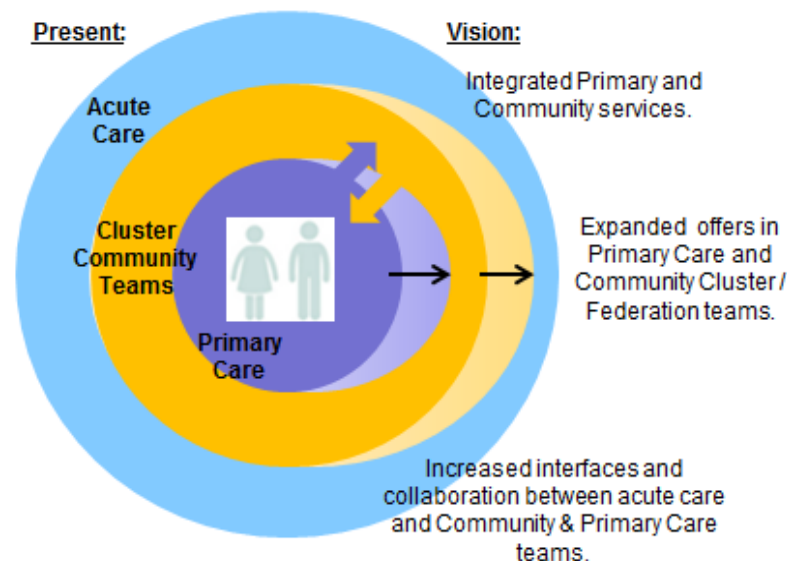
Local Pressures:

- 87.0% A&E 4 Hours 2015/16 (RUH, GWH & SFT combined)
- 90.8% RTT 18 weeks Incompletes 2015/16 (RUH, GWH & SFT combined)
- The 2015/16 financial outturn position for all health organisations within B&NES, Swindon & Wiltshire was a deficit of c£6m.
- If we do nothing to change how we deliver our services, the gap between available income and cost of services will rise to £337m per year by 2020/21



To provide improved person-centred care by:

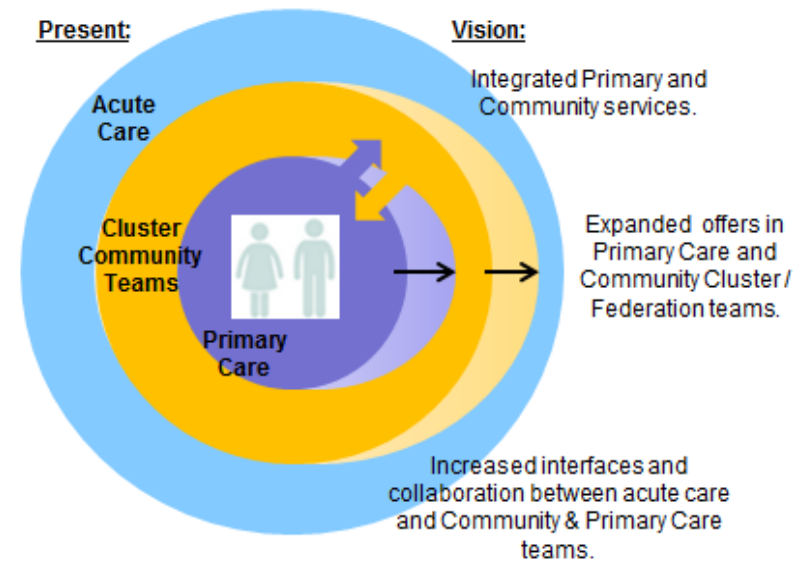
1. Strengthening and integrating the specialist services which support primary care and providing more community-based services via primary and community care teams
2. To shift the focus of care from treatment to prevention and proactive care;
 - Ageing Well
 - Healthy Lifestyles
 - Self Management
 - Specialist Support in the Community



STP Vision (cont)

3. To redefine the ways we work together as organisations to deliver improved individual/patient care – no more silo working.
4. To ensure we offer staff an attractive career and build a flexible, sustainable workforce.
5. To strengthen collaboration across organisations to directly benefit acute and urgent care services.

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The right healthcare for you, with you, near you.'



WORK FOR CARERS

Challenges

- Health and social care challenges - demographic and financial challenges.
- Wiltshire vision is for care closer to home
- Urgent care demand is increasing
- GP Forward View – CCG responsible for commissioning to expand capacity ensuring plans in general practice dovetail with plans for single point of contact to integrated urgent care with access with OOH and reformed 111 and clinical hubs = 7 days
- Condition of current community hospital estate
- Challenge of primary care estate capacity
- Increase in population over next 10 years in relation to GMS space leaves a gap of over 8,000m²

NHS Wiltshire Clinical Commissioning Group has commissioned a Strategic Healthcare Planning and Strategic Outline case for the Towns of Chippenham, Melksham and Trowbridge.

This area of the County has a known under provision of General Practice space and poor quality community hospital accommodation.

This is a strategic exercise to determine projected service need through to 2027 and from this the buildings needed to provide these services across the 3 towns.

The Strategic Healthcare Planning exercise will identify the service need through to 2027 and includes for population growth.

Once the service need has been established the space required to provide these services will be developed.

The Strategic Outline Case will follow the Strategic Healthcare Planning. This exercise identifies a preferred way forward and is the first step in the business case process.

Clinical Commissioning Group

Where are we now?

Stage 1: Data Collection Mapping of Supply Demand

- Stakeholder engagement
- Activity data collection
- Review of current services including primary care facilities
- Utilisation review of strategic assets

Forecast the future

Stage 2: Strategic Fit Analysis

- Activity/Capacity modelling
- Demographic growth
- Housing development
- Deprivation
- Models of Care

Understand shortfalls

Stage 3: Gap Analysis & Option Appraisal

- Gap between current provision and future requirements
- Assessment of viability of shifts in models of care
- Defining scope of future services

Define future options

Stage 4: Strategic Outline Case

Identified key potential opportunities



NHS Wiltshire Clinical Commissioning Group

This exercise is evidence based, open and transparent.

Includes a range of key stakeholders.....all GP practices in the towns and:

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The right healthcare for you, with you, near you.'

The end objective of this piece of work is to identify a preferred way forward for healthcare buildings across the 3 towns based on service need and accounting for population growth.

Reporting to NHS Wiltshire Clinical Commissioning Group's Governing Body spring 2017 (target of March 2017).

If approved by the Governing Body it is expected to form the basis for a programme of works across the 3 towns.

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Community Policing Report Area Board – 16th January 2017

Chippenham

Hello and welcome to this latest Community Policing report.

Over the last few months Wiltshire Police has rolled out its Community Policing Team (CPT) model across Wiltshire and Swindon.

Any large scale restructuring is naturally likely to have its teething problems but I am delighted to say that so far the response has been positive. I extend my thanks to everybody within the community for their assistance and valuable feedback, which helps us to continuously improve the way we work and ultimately helps us provide the high quality of service you all deserve and expect.

Partnership work has been incredibly important in this process and we are keen to continue, where possible, working in a joined up approach to deliver that high standard of service.

As we head in to the New Year we can look forward to seeing the results of ongoing innovation and investment within Wiltshire Police. Senior leaders within the organisation have made a clear commitment to ensuring the workforce is fit and well for work and have outlined their dedication to embracing innovation and technology so that officers and staff are able to do their jobs serving and protecting the people of Wiltshire and Swindon confidently, effectively and efficiently.

I would like to reassure you that we are working to improve our 101 system. We have made efforts to ensure the service you can expect to receive when calling for non-emergencies is high quality and we are continuing to work to reduce the time it takes to get through to us.

Going forward, as ever, we welcome and encourage your feedback. Wiltshire Police is here to serve you and we always want to know where you think we can improve and of course where you think we have done well. I wish you all a safe and happy 2017.

<http://www.wiltshire.police.uk/information/community-policing-pilot>



COMMUNITY MESSAGING

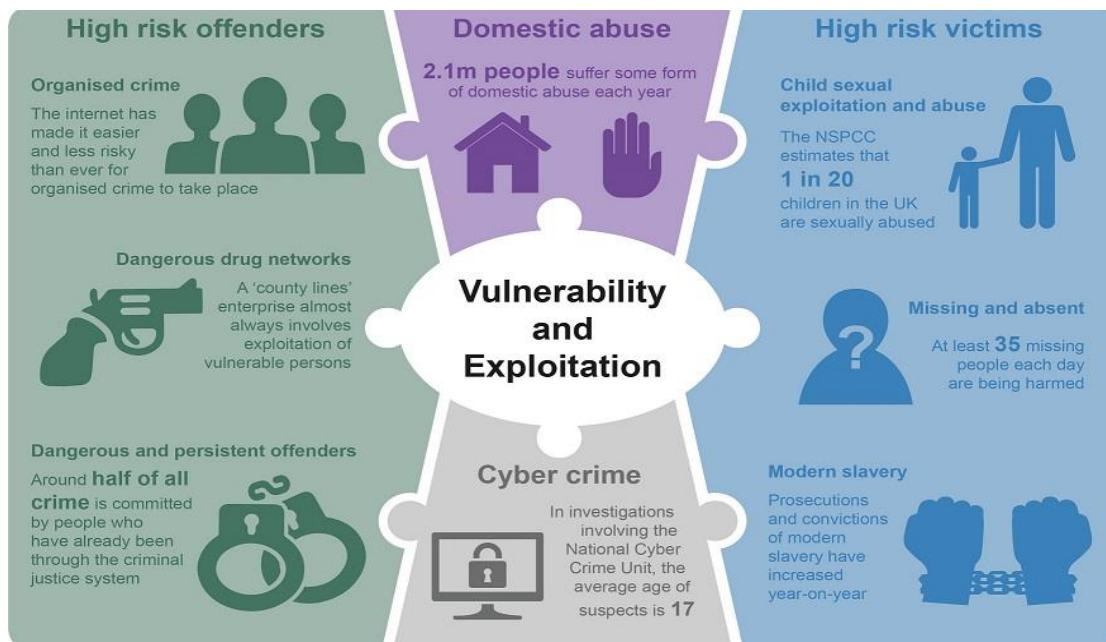
We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



Wiltshire North Community Policing Team - awarded with the Urban Trinity Award at the Chippenham Safer and Supportive Communities Meeting by the Chippenham Street Pastors. They wanted to recognise the partnership approach that is given to the Night Time Economy in Chippenham and to thanks us for supporting them and making Chippenham safer. We are delighted to be recognised in this way and would also like to take the opportunity to thank the Chippenham Street Pastors for their support throughout the year and in particular over the festive period when they operated a 'Safe Zone' to support the community and Emergency Services.

Our CPT priorities: Shoplifting (OP ELF)

Various shops have been the targets of theft and a number of arrests have been made and persons charged. We work closely with security staff at Borough Parade and Emery Gate, those at larger stores and the Town CCTV operators to target repeat offenders and secure prosecutions. We also encourage retailers to install CCTV of a good quality to help us identify those responsible, put further security measures in place and communicate with us quickly and effectively during or following an incident. Leading up to Christmas we expected the number of shoplifting incidents likely to increase, so additional foot patrols were carried out by officers both in uniform and plain clothes in the town and within the larger stores to deter perpetrators and be close at hand if an incident occurs. As a result of the additional foot patrols, I am pleased to advise that the number of thefts reported have reduced significantly.

The mobile CCTV van has been a very useful piece of equipment and it has been deployed in the town for the Christmas Lights Switch on and to assist with OP ELF (Shoplifting priority over the festive period) during the daytime. With the sheer visible presence, it prevents any criminality in the town which has been reflected in the very few number of thefts reported to the Police, in addition deployment in the evenings to assist with any reports related to Night Time Economy. Officers are being encouraged to deploy the CCTV Van within the 3 towns.

Vagrants in the town centre

We have had a number of reports recently concerning homeless people and street drinkers in Chippenham Town Centre. The complaints mostly concern public urination, littering, antisocial behaviour and public order offences. We are working in partnership with Wiltshire Council ASB Team, Emery Gate staff and Borough Parade Security to target those responsible by offering support to get them off the street and put measures in place to assist us in dealing with them.

A 'Day of Action' is being planned for all the appropriate support agencies to come together to tackle this and hopefully offer various options for the individuals involved.

Community Protection Warnings

The Community Protection Warning/Notices are intended to deal with particular ongoing problems or nuisances which negatively affect the community's quality of life in the locality by targeting those responsible.

Two Community Protection Warnings have been issued to local males who persistently call the 999 Emergency Services when there is not a genuine reason for doing so thus wasting both Police and Ambulance time and resources. Should they continue to do so and breach this CPW, they will then be issued with a Community Protection Notice which is the next step and any further breaches, they can be arrested and attend Court.

Preventing vehicle crime



Most vehicle crime is preventable. It can take as little as 10 seconds for a thief to steal something from your car. The best way to protect your belongings is to lock your car whenever you leave it.

Other things you can do include:

Removing everything from the car; don't even leave a jacket where it can be seen.

Closing the sunroof along with the windows when you leave.

Not storing things in the boot; take them with you.

Storing car ownership information in your home, not your car.

Having a routine to ensure you always take the keys out of the ignition.

Taking removable stereos and sat nav equipment with you.

In addition, using secure (theft resistant) number plates can make your plates less attractive to thieves.

Where you park can make a big difference to the safety of your car and your belongings. Look out for car parks approved by the police [Safer Parking \(opens in a new window\)](#) scheme. You can find them by looking for their distinctive 'Park Mark' signs.

How to keep your car safe at home

Thieves sometimes break into houses looking for car keys. They can also use wires and hooks 'to try and drag' your keys through the letterbox.

Keep your keys away from doors and windows, and tucked away out of sight.

Have your vehicle's windows etched with its registration number or the last seven digits.

Motorbikes

There are plenty of ways you can help to keep your motorbike safe:

Always lock your bike and set its alarm if it has one

Try to use a designated motorcycle parking place with a stand and security loop

When leaving your bike for some time, try to lock it to something secure. At home, you can fit special attachments to lock your bike to.

Use a motorbike cover.

Have the motorbike marked with its vehicle identification number (VIN).

Article taken from police.uk

Burglaries

We have had a number of burglaries across Chippenham in the last few months, some residential and some commercial properties. When entry was gained, almost all incidents seem to have been targeting cash or jewellery. We are thoroughly investigating each incident and additional patrols are being carried out to deter further incidents. Reports of suspicious behaviour are being taken seriously and the Bobby Van has attended various properties to make them more secure.

We also take every opportunity to remind members of the public to keep their properties secure and valuables safe to prevent further people becoming victims of crime.

We have pulled together some top tips to prevent becoming a victim of burglary :

- Always close and lock all windows and doors when leaving your home.
- Invest in a light timer and leave lights on inside your house in more than one room.
- Remove any cover for a burglar to work unseen, such as shrubbery, and give your neighbours every chance to spot something suspicious.
- Ensure valuable or sentimental items of jewellery are suitably insured.
- Take photographs of all such items (laid beside a ruler) and store these in a safe place.
- Register all valuable items on www.immobilise.com
- Large quantities of cash should never be kept at home.
- Keep keys and valuables out of sight, and reach from cat flaps, letterboxes, and downstairs doors and windows.

Remembrance Parade

On Sunday 13th November 2016, the Remembrance Parade took place, officers attended to assist and lay a wreath.

Christmas Lights Switch On

On Saturday 26th November 2016 the Xmas lights were switched on attracting a large crowd of mostly families with children. The security and road closures were managed by the organisers, supported with a visible Policing presence to engage with the community.

Police Cadets

Our Police Cadets who are aged 13-16 years of age assisted with community engagement at the above event and are very keen to get involved in future events.



POLICE COMMUNICATION

In an emergency call 999

Call 999 if you need an immediate response because:

- A crime is in progress.
- You or someone else is injured or there is a threat to life.
- A serious road traffic collision has taken place.
- Violence is being used.

For less urgent matters you can call **101**

Call 101 for less serious matters

- To report a crime or issue that does not require an immediate emergency response
- You or someone else are not in immediate danger
- You would like to speak to your local police officer
- You want to provide information about a crime

Stop a police officer or PCSO

Although we cannot take reports of crime on the street we are happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail CPTNorthWiltshire@wiltshire.pnn.police.uk

Website

There are a number of forms available on www.wiltshire.police.uk where you can pass information.

Crimestoppers

Information can be passed anonymously via Crimestoppers. They can be contacted at crimestoppers.org.uk or via telephone on 0800 555 111. Their website also provides useful information and crime prevention advice

Facebook

Each town within the Community Policing Team has its own Facebook page, where you can find information about what has been happening in the area. We are unable to take reports of crime this through facebook.

Community Messaging

The police will share information via Community Messaging, you will receive these messages if you are registered. You can also reply and give feedback to these messages.

Prepared by PC 1552 Hazel Anderson
Community Co-ordinator Corsham, Chippenham and Calne

Sector Head Insp 1284 David Hobman : david.hobman@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1629 Gill Hughes : gill.hughes@wiltshire.pnn.police.uk

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